Bharatiya Vidya Bhavan's
Sardar Patel College of Engineering
(Govt. Aided Autonomous Institute under University of Mumbai)

Form to Upload Information on Institute Website

Date: _____

Name of the Applicant: _____ Department: _____

Designation: _____ E-mail ID: _____

Title of the document to be uploaded: _____

Duration for which the information is to be displayed: _____ to _____

Section of the website where the information is to be displayed: _____

I hereby state that the information being uploaded is not confidential / proprietary and is relevant to academic, administration, R & D, etc. activities of the Institute. This information would not cause infringement of IPR or constitute or encourage violation of any law. I would be responsible if any issues are arising due to the information being uploaded.

Signature

[Please send the soft copy / scanned PDF of the document to System Analyst by e-mail.]
_____

Permission by HoD

I have checked and verified the contents of the information to be uploaded.

The document is **[Permitted / Not Permitted]** for uploading on the Institute Website.

Signature
_____

Forwarded by Chairman – IT Infrastructure Committee

The document is **[Recommended / Not Recommended]** for uploading on the Institute Website.

Remarks (if any): _____
Signature
_____

Permission by Principal

The document is **[Permitted / Not Permitted]** for uploading on the Institute Website.

Signature

_____**For Office Use Only** _____

The document uploaded on Institute website on _____ (date) at _____ (time).

System Analyst